



Roanoke Fire-EMS
 Fire Marshal Office
 713 Third Street Sw
 Roanoke, VA 24016
 540-853-2795

www.roanokeva.gov/firemarshal
fire.marshal@roanokeva.gov

Permit Application # 2009.6 Open burning permit

To be completed by the property owner

Applicant's Information				
Date:	/ /			
Business Name:				
Address:	Street	City	State	Zip
Contact Name:				
Phone:	()	Alternate Phone/Cell	()	
E-mail Address:				
Site Location				
Address:	Street			
Property Owner Information				
Owner Name:				
Address:	Street	City	State	Zip
Phone:	()	Alternate Phone/Cell	()	
Email Address:				
Property Owner Signature:				
Site Information				
Type of Open burning: <input type="checkbox"/> Bonfire <input type="checkbox"/> Camp Fire <input type="checkbox"/> Fire <input type="checkbox"/> Fire Training <input type="checkbox"/> Other: _____		Purpose of Fire: <input type="checkbox"/> Religious <input type="checkbox"/> Ceremonial <input type="checkbox"/> Training <input type="checkbox"/> Pleasure <input type="checkbox"/> Other: _____		
Distance to Nearest Structure:		Distance to Nearest Adjoining property Structure		
Type of wood to be used:				
Start Date:	/ /	/ /		
Description:				



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Billing Information

**** Effect 8/1/2013 all permits will be billed by the City of Roanoke. Checks will not be accepted by Inspectors****

Name of Business including any DBA,T/A			
Contact Name for payment:		Phone:	
Email:			
City of Roanoke Business License #:		Federal Tax ID #	

2009.6 Open burning permit

CODE SECTION (2009 Virginia Statewide Fire Prevention Code): 307

SCOPE: An operational permit is required for the kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground. Instructions and stipulations of the permit shall be adhered to.

FEE: Bonfire and Recreational Fires- \$45.00 (Billed by the City of Roanoke)

Campfire- No Charge

Portable outdoor fireplaces

PERMIT DURATION: Per Event.

INSPECTION: An inspection is required before permit is issued to allow burning.

REQUIREMENTS: Permit holder agrees to abide by the Virginia Statewide Fire Prevention Code and any special stipulations noted on permit, as well as the following:

Definitions:

BONFIRE: An outdoor fire utilized for ceremonial purposes. An outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an outdoor fireplace, portable outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of 5 feet (914 mm) or less in diameter and 5 feet (610 mm) or less in height for religious, ceremonial, or similar purposes.

RECREATIONAL FIRE: An outdoor fire burning materials other than rubbish where the fuel being burned is contained in an outdoor fireplace, portable outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height for pleasure, religious, ceremonial, cooking, warmth or similar purposes.



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PORTABLE OUTDOOR FIREPLACES: Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet (3048 mm) of a structure or combustible material. For the use of pleasure and cooking at one- and two-family dwellings.

The following guidelines must be followed:

Location:

Bonfire: The location of any Bonfire shall not be less than 50 feet from any structure and provisions shall be made to prevent the fire from spreading to within 50 feet of any structure. Fires must be contained on private property. Open burning must be a minimum of 300 feet from any woods and /or an occupied building on an adjacent property, unless the occupants have given prior written permission. If deemed necessary or if proper separation cannot be achieved, written permission may be required from neighboring property owners.

Recreational Fire: Shall not be conducted within 25 feet (7620 mm) of a structure or combustible material. Conditions which could cause a fire to spread within 25 feet (7620 mm) of a structure shall be eliminated prior to ignition.

General Requirements

Materials: Material to be burn shall be clean, dry, seasoned firewood. All other material is prohibited.

** Flammable and/or combustible liquids, plastic or rubber products, nor any hazardous material shall be used for an ignition source.

Attendance: All open burning must be constantly attended until the fire is extinguished.

Wind: The effects of wind must be minimal throughout the time of burning. Air quality in the surrounding areas must not be compromised. The burning shall be conducted only when the prevailing winds are away from any city, town, or built-up area.

Fire Suppression: A dependable means of extinguishing the fire must readily available at all times. Persons attending the fire must trained and physically able to use the means of extinguishment. Unattended and uncontrolled fires will be extinguished but the fire department. Person(s) responsible for the open burning will be held liable for damages caused to others and for the cost of extinguishment.



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Prohibited: Open burning that is offensive or objectionable because of smoke emissions or when atmospheric conditions or local circumstances make such fires hazardous shall be prohibited.

Revocation: This permit may be revoked as a result of noncompliance with these restrictions or other regulations, a valid complaint concerning air quality, or changing weather conditions.

Depiction:

In the space provided below:

1. Please provide an illustration depicting the open burning site on the entire property relative to any structures, adjacent property lines, wooded area, roadways or highways, railroad tracks, pipelines, power or communication lines, or any potential hazards.
2. If installing a special incineration device, describe the equipment, the manufacturer, and the location of the device on the property.

I hereby certify that I have read and examined this application and that all of the information contained therein is true and correct. Furthermore, I certify that the proposed operations will fully comply with the requirements contained in The Virginia Statewide Fire Prevention Code and any other related laws and /or Codes. I agree to indemnify, save harmless, and defend the City of Roanoke, its agents and employees, from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of these operations.

Signature:		Date:	
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Approved By:	Date:
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Denied: _____	Reason for Denial:
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Comments:

Permit Number:	Permit Fee:	
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